

Public Document Pack

Scrutiny Inquiry Panel - Dementia Friendly Southampton

Thursday, 25th February, 2016
at 5.30 pm

PLEASE NOTE TIME OF MEETING

Council Chamber - Civic Centre

This meeting is open to the public

Members

Councillor Burke
Councillor Coombs (Chair)
Councillor Houghton
Councillor Lewzey (Vice-Chair)
Councillor McEwing
Councillor Painton
Councillor Parnell

Contacts

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PUBLIC INFORMATION

Role of Scrutiny Panel Inquiry – Dementia Friendly Southampton

The Overview and Scrutiny Management Committee have instructed the Scrutiny Panel to undertake an inquiry into Dementia Friendly Southampton.

Purpose: To review how far the Council is progressing in making Southampton a dementia friendly city and to identify further actions needed using the recognised framework developed by Alzheimer's Society.

Southampton City Council's Priorities

- Jobs for local people
- Prevention and early intervention
- Protecting vulnerable people
- Affordable housing
- Services for all
- City pride
- A sustainable Council

Use of Social Media:- The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting.

Public Representations

At the discretion of the Chair, members of the public may address the meeting about any report on the agenda for the meeting in which they have a relevant interest.

Smoking policy – the Council operates a no-smoking policy in all civic buildings.

Mobile Telephones – please turn off your mobile telephone whilst in the meeting.

Fire Procedure – in the event of a fire or other emergency a continuous alarm will sound and you will be advised by Council officers what action to take.

Access – access is available for the disabled. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

Dates of Meetings: Municipal Year

2015	2016
24 September	21 January
29 October	25 February
19 November	7 April
3 December	

CONDUCT OF MEETING

TERMS OF REFERENCE

The general role and terms of reference of the Overview and Scrutiny Management Committee, together with those for all Scrutiny Panels, are set out in Part 2 (Article 6) of the Council's Constitution, and their particular roles are set out in Part 4 (Overview and Scrutiny Procedure Rules – paragraph 5) of the Constitution.

BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

RULES OF PROCEDURE

The meeting is governed by the Council Procedure Rules and the Overview and Scrutiny Procedure Rules as set out in Part 4 of the Constitution.

QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 3.

DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

DISCLOSABLE PECUNIARY INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

(iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

(iv) Any beneficial interest in land which is within the area of Southampton.

(v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

(vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.

(vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

- a) the total nominal value for the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or

- b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

Other Interests

A Member must regard himself or herself as having an 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

AGENDA

Agendas and papers are now available via the City Council's website

1 APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)

To note any changes in membership of the Panel made in accordance with Council Procedure Rule 4.3.

2 DECLARATION OF PARTY POLITICAL WHIP

Members are invited to declare the application of any party political whip on any matter on the agenda and being scrutinised at this meeting.

3 DECLARATIONS OF SCRUTINY INTEREST

Members are invited to declare any prior participation in any decision taken by a Committee, Sub-Committee, or Panel of the Council on the agenda and being scrutinised at this meeting.

4 STATEMENT FROM THE CHAIR

5 MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING) (Pages 1 - 2)

To approve and sign as a correct record the Minutes of the meetings held on 21st January, 2016 and to deal with any matters arising, attached.

6 MEETING SIX - EASY TO NAVIGATE ENVIRONMENTS (Pages 3 - 6)

Report of the Director of Quality and Integration regarding easy to navigate environments, attached.

Wednesday, 17 February 2016

Service Director, Legal and Governance

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SCRUTINY INQUIRY PANEL - DEMENTIA FRIENDLY SOUTHAMPTON

MINUTES OF THE MEETING HELD ON 21 JANUARY 2016

Present: Councillors Burke, Coombs (Chair), Houghton, Lewzey (Vice-Chair), McEwing, Painton and Parnell

16. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

RESOLVED that the minutes of the meeting held on 3rd December, 2015 be approved and signed as a correct record.

17. **MEETING FIVE - ENSURE AN EARLY DIAGNOSIS**

The Panel considered the report of the Director of Quality and Integration written to develop an understanding of access to early diagnosis and post-diagnostic support.

Following discussions with external partners the Panel concluded that:

- The challenge for health professionals is to ensure care packages are put in place at the right time for the individual;
- Diagnosis rates in Southampton had significantly improved;
- Progress was being made to signpost people with dementia and their carers through the Better Care Fund;
- The closer integration of health and care services had helped streamline processes. There was evidence of increasing collaboration and sharing of good practice;
- In general medication is slowing down the progress of dementia symptoms;
- There was an issue ensuring that dementia awareness and support leaflets were available in GP surgeries;
- Referrals increase as a consequence of national campaigns;
- There is a need to ensure signposting continues after diagnosis;
- Combating loneliness would help to address a number of issues in the city;
- Those people between 50 and 60 years old who receive early cognitive diagnosis are referred back to primary health care in the knowledge that as symptoms develop they would be brought into specialist care as required;
- The role of care navigators has brought the community as well as health professionals together;
- The Local Government Association has recently published a guide to combating loneliness for local authorities.

RESOLVED that the comments made by Dr Cliff Howells, Clinical Programme Lead for Mental Health NHS Southampton City Clinical Commissioning Group and Dr Maged Swelam Consultant Psychiatrist, Older People Mental Health, Southern Health

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Agenda Item 6

DECISION-MAKER:	SCRUTINY INQUIRY PANEL		
SUBJECT:	MEETING SIX – EASY TO NAVIGATE ENVIRONMENTS		
DATE OF DECISION:	25 TH FEBRUARY 2016		
REPORT OF:	DIRECTOR OF QUALITY AND INTEGRATION		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Amanda Luker	Tel: 023 8072 5568
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STATEMENT OF CONFIDENTIALITY	
None	
BRIEF SUMMARY	
<p>For the sixth meeting of the Making Southampton a Dementia Friendly City Inquiry a number of invited experts will provide an outline of the contribution that they currently make towards making Southampton a dementia friendly city. They will provide detail of any gaps that they are currently aware of from best practice, and provide recommendations of where, as a city, we should be doing more and/or doing things differently.</p> <p>As described in the introduction meeting, the work and priorities are aligned to the existing framework in place: Alzheimer’s Society building dementia-friendly communities: a priority for everyone. The following area from the framework will form the basis of the sixth meeting.</p> <ul style="list-style-type: none"> • Easy to navigate environments – ensure that the physical environment is accessible and easy to navigate for people with dementia. 	
RECOMMENDATIONS:	
	(i) The Panel is recommended to consider the comments made by the invited experts and use the information provided as evidence in the review.
REASONS FOR REPORT RECOMMENDATIONS	
1.	To enable the Panel to compile a file of evidence in order to formulate findings and recommendations at the end of the review process.
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	
2.	None.
DETAIL (Including consultation carried out)	
3.	Dr Ruth Bartlett, University of Southampton, Dementia Action Research and Education Network is co-director of the University’s Doctoral Training Centre in Dementia Care and Principal Investigator. Research interests include:

	<ul style="list-style-type: none"> • Health activism and civic engagement by people with dementia • Using social theories of citizenship and disability to extend thinking in dementia studies • Enabling people with dementia to live well at home • Developing participatory methodologies to research the lives of people with dementia and other disabilities • Engaging the public in research.
4.	Dr Bartlett has been invited to present insights from her research in Southampton, and also identify recommendations of where the city could be more accessible and/or designed differently.
5.	Darren Shorter, City Design Group Leader, Southampton City Council has been invited to present an overview of the work being done, including the city centre masterplanning, to make the physical environment in Southampton more accessible and easier to navigate.
6.	<p>Jon Brooks, Community Manager, Hammersons PLC has been invited to the meeting to outline the organisations work in the follow areas:</p> <ul style="list-style-type: none"> • Plans and progress with West Quay achieving Dementia Friendly Status • Dementia friendly design features for Watermark development <p>Additional reading can be found here: http://www.innovationsindementia.org.uk/HowToDoAnAudit.pdf</p>
7.	The guests invited to present information at the meeting will take questions from the Panel relating to the evidence provided. Copies of any presentations will be made available to the Panel.

RESOURCE IMPLICATIONS

Capital/Revenue

8. None.

Property/Other

9. None.

LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

10. The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.

Other Legal Implications:

11. None

POLICY FRAMEWORK IMPLICATIONS

12. None

KEY DECISION?	No
WARDS/COMMUNITIES AFFECTED:	None directly as a result of this report
<u>SUPPORTING DOCUMENTATION</u>	

Appendices		
1.	None	
Documents In Members' Rooms		
1.	None	
Equality Impact Assessment		
Do the implications/subject of the report require an Equality and Safety Impact Assessments (ESIA) to be carried out.		No
Privacy Impact Assessment		
Do the implications/subject of the report require a Privacy Impact Assessment (PIA) to be carried out.		No
Other Background Documents		
Equality Impact Assessment and Other Background documents available for inspection at:		
Title of Background Paper(s)		Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	None	

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